

## CEG Property Condition Training:

1. PCA Definitions, Guidance, and Writing Tips
  - User Agreement
  - Guidance Documents
  - Cost Theory
2. Property Description, Reliance & Scope
  - Scope of a PCA
  - Site Summary
  - Building Summary
  - Specific Property Types
3. Field Inspection Tips
  - Photographs 101
  - Inspector Field Kit
  - Records of Communication
  - Documentation Review
4. Americans with Disabilities Act (ADA)
  - General Principles and Concepts
  - Accessibility of the Site
  - Accessibility of the Project
  - Accessibility of the Building
  - Accessibility of the Common Areas
  - Accessibility of the Guestroom
5. Exterior Site Characteristics
  - Utilities
  - Pavement
  - Drainage and Erosional Control
  - Topography & Landscaping
  - General Site Improvements
  - Other Structures
6. Building Elements
  - Substructure
  - Superstructure
  - Roofing Types and Construction
  - Roof Finishes
  - Stairs
  - Windows and Doors
  - Unit Types, Finishes and FF&E
  - Patios, Terraces and Balconies
  - Exterior Finishes
7. Mechanical; HVAC
  - General Identification and Documentation
  - Packaged Terminal Air Conditioner (PTAC) & Through-wall Units
  - Split Systems

- Specialized Cooling Equipment
- Package Units
- Radiant Heat
- Miscellaneous Systems
- Ventilation & Make-Up Air
- 8. Mechanical; BIG box Central Systems
  - General Principles
  - Air Handling Units
  - Central Heating
  - Central Cooling
  - Supplemental Heat, Air Distribution & Zoning
- 9. Mechanical; Plumbing, Electrical, Elevators
  - Domestic Hot Water & Supply
  - Sanitary Sewer Piping and Sumps
  - Electrical Systems
  - Elevators and Vertical Transportation
- 10. Mechanical; Fire Protection
  - Alarm Systems & Safety Devices
  - Fire Suppression Systems
  - Other Fire and Life Safety Equipment
- 11. Red Flag Issues
  - Aluminum Wiring
  - ABS Piping Recall
  - Cadet/Encore Wall Heater Recall
  - Dishwasher Recalls
  - Engineered Wood Siding
  - Exterior Insulation and Finish System (EIFS)
  - Federal Pacific Stab-Lok Electrical Panels
  - Fire Sprinkler Head Recalls
  - Fire Retardant Treated (FRT) Plywood
  - Fused Electrical Panels
  - Galvanized Water Piping
  - Guardrail Codes
  - PTAC Recalls
  - Title XIV - Pool and Spa Safety
  - Chinese Drywall